



Mail this completed form to:

Student Financial Services  
580 East Main Street  
Spartanburg, SC 29302  
864-596-9019  
financialaid@converse.edu

## 2025-2026 Residency Evaluation Form

The Palmetto Fellows, LIFE Scholarship, HOPE Scholarship and S.C. Tuition Grant programs require that all recipients certify that they are South Carolina residents to receive these funds. The student (or the person who provided at least half of the student's support and claimed the student as a federal tax exemption) must be a S.C. resident at the time of the student's high school graduation and at the time of enrollment at Converse University. The burden of proof is on the student.

No person is eligible for in-state residency status unless he/she is domiciled within South Carolina for 12 consecutive months immediately preceding term enrollment or meets state requirements for residency.

Name \_\_\_\_\_ Converse ID: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

1. Please list the name of your parent, legal guardian, or custodial parent:

Name \_\_\_\_\_ Relationship \_\_\_\_\_

2. How long has the person named in #1 been a resident of SC? \_\_\_\_\_ Years \_\_\_\_\_ Months

3. Has the person listed named #1 been employed full-time in SC over the past 12 months?

\_\_\_\_\_ Yes \_\_\_\_\_ No (if no, complete the employer information section below)

Employer	City, State	Dates Employed	Full Time/Part Time

4. Please provide legible copies of **at least two of** the following acceptable documents for proof of parental SC residency (Residency Evaluation Forms submitted **without proper documentation listed below** will be returned to the student unprocessed).

- Copy of the **2024** South Carolina State Tax Return for the person named in #1
- Copy of SC Driver's license or valid SC State ID for the person named in #1
- Copy of Personal Property Tax Records for **2024** either home, auto or other
- Verification of employment in SC, if employed full time for at least one year

**Please note:** Because these items contain sensitive personal information, we will not accept them via fax or unsecured email. You must either send the documents via **postal mail** or bring them to our office **in-person**. **Information received by unsecured means will be shredded.**

Any student who has obtained a scholarship through means of a willfully false statement or failure to reveal any material fact, condition, or circumstances affecting eligibility will be subject to applicable civil or criminal penalties, including retroactive loss of the scholarship and/or grant. I understand that the University may find it necessary to request additional information to verify residency in compliance with the regulations regarding the awarding of the aforementioned Scholarship(s). **Please note - original signatures are required. Typewritten and electronic signatures are not accepted.**

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Person Named in #1 (if applicable)

\_\_\_\_\_  
Date